

Letters to the editor policy

All letters to the editor submitted for publication must adhere to the following guidelines in order to be accepted:

* Letters are limited to 600 words in length maximum (the equivalent of one (1) single-spaced typewritten page).

* Letters should pertain to topics likely to be of interest to local readers.

* Letters that are libelous to specific individuals and/or businesses will not be printed.

* Letters should be typed; however, legibly handwritten letters will also be accepted.

* All letters must be signed by the author and include the author's name (printed), address and a telephone or message number.

* The newspaper reserves the right to edit all letters for readability and space; and the right to reject letters deemed to be unsuitable for publication.

* Political letters to the editor – letters that have as the primary subject a candidate for political office – will be accepted up to noon on the Monday one week prior to election day to be published no later than Tuesday the week prior to election day.

* The only political letters to the editor permitted after that time would be those in response to specific charges made in an earlier letter to the editor. These "rebuttal" letters must be in our office no later than noon Wednesday the week before election day to be published no later than the Friday before election day.